Request for Taxpaver Identification Number and Certification (Substitute Form (W-9)):

REQUEST FOR TIN: Individuals enter your social security number (SSN). Sole Proprietors see instructions under the section,

"Specific Instructions." Other entities enter your employer identification number (EIN).

CERTIFICATION: Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number and
- 2. I am a U.S. person (including U.S. resident alien), and
- 3. I am not subject to backup withholding either because I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or the IRS has notified me that I am no longer subject to backup withholding, or \_\_\_\_\_I am exempt from backup withholding (Does not apply to Individual Taxpayers). Item 3 also does not apply to real estate transactions.
- 4. I am subject to backup withholding for any of the conditions listed in the section, "What is Backup Withholding."
- 5. For mortgage interest paid, the acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN. (Also see "Signing the Certification" under the section, "Specific Instructions.")

	<u> </u>
Please sign name here	Today's date
Name (The first name listed must be the name of the person/entity whose TIN is entered at right.)	Taxpayer Identification Number (TIN)
Business name (Sole Proprietors see instructions under the section, "Specific Instructions.")	List account types and numbers (optional)
Please check appropriate box	
☐ Individual/Sole Proprietor ☐ Corporation ☐ Partnership ☐ Other	
Address	
City, State, and ZIP Code	Office number

### (Section references are to the Internal Revenue Code.)

#### Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct TIN to report income paid to you, real estate transactions, mortgage interest you paid, the acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA. Use Form W-9 to furnish your correct TIN to the payer (the person asking you to furnish your TIN) and, when applicable, (1) to certify that the TIN you are furnishing is correct (or that you are waiting for a number to be issued), (2) to certify that you are a U.S. person (including U.S. resident alien), (3) to certify that you are not subject to backup withholding, and (4) to claim exemption from backup withholding if you are an exempt payee. Furnishing your correct TIN and making the

you are an exempt payee. Furnishing your correct TIN and making the appropriate certifications will prevent certain payments from being subject to backup withholding.

Note: If a payer gives you a form other than a W-9 to request your TIN, you must use the payer's form.

## How to Obtain a TIN

If you do not have a TIN, apply for one immediately. To apply, get Form SS-5, Application for a Social Security Number Card (for individuals), from your local office of the Social Security Administration, or Form SS-4, Application for Employer Identification Number (for businesses and all other entities), from your local IRS office.

As soon as you receive your TIN, complete a Form W-9, include your TIN, sign and date the form, and give it to the payer.

# What is Backup Withholding?

Persons making certain payments to you are required to withhold and pay to the IRS a percentage of such payments under certain conditions. This is called "backup withholding." Payments that could be subject to backup withholding include interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee compensation, and certain payments from fishing boat operators, but do not include real estate transactions.

If you give the payer your correct TIN, make the appropriate certifications, and report all your taxable interest and dividends on your tax return, your payments will not be subject to backup withholding. Payments you receive will be subject to backup withholding if:

- 1. You do not furnish your TIN to the payer, or
- 2. The IRS notifies the payer that you furnished an incorrect TIN, or
- 3. You are notified by the IRS that you are subject to backup withholding because you failed to report all your interest and dividends on your tax return (for reportable interest and dividends only), or
- 4. You fail to certify to the payer that you are not subject to backup withholding under (3) above (for reportable interest and dividend accounts opened after 1983 only), or

5. You fail to certify your TIN. This applies only to reportable interest, dividend, broker, or barter exchange accounts opened after 1983, or broker accounts considered inactive in 1983.

Except as explained in (5) above, other reportable payments are subject to backup withholding only if (1) or (2) above applies. Certain payees and payments are exempt from backup withholding and information reporting. See Payees and Payments Exempt From Backup Withholding, below, and Exempt Payees and Payments under Specific instructions, below, if you are an exempt payee.

# Payees and Payments Exempt From Backup Withholding

The following is a list of payees exempt from backup withholding and for which no information reporting is required. For interest and dividends, all listed payees are exempt except item (9). For broker transactions, payees listed in (1) through (13) and a person registered under the Investment Advisors Act of 1940 who regularly acts as a broker are exempt. Payments subject to reporting under sections 6041 and 6041A are generally exempt from backup withholding only if made to payees described in items (1) through (7), except a corporation that provides medical and health care services or bills and collects payments for such services is not exempt from backup withholding or information reporting. Only payees described in items (2) through (6) are exempt from backup withholding for barter exchange transactions, patronage dividends, and payments by certain fishing boat operators.

- (1) A corporation.
- (2) An organization exempt from tax under section 501(a), or an IRA, or a custodial account under section 403(b)(7).
- (3) The United States or any of its agencies or instrumentalities.
- (4) A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities.
- (5) A foreign government or any of its political subdivisions, agencies, or instrumentalities.
- (6) An international organization or any of its agencies or instrumentalities.
- (7) A foreign central bank of issue.
- (8) A dealer in securities or commodities required to register in the United States or a possession of the United States.
- (9) A futures commission merchant registered with the Commodity Futures Trading Commission.
- (10) A real estate investment trust.
- (11) An entity registered at all times during the tax year under the Investment Company Act of 1940.
- (12) A common trust fund operated by a bank under section 584(a).
- (13) A financial institution.
- (14) A middleman known in the investment community as a nominee or listed in the most recent publication of the American Society of Corporate Secretaries, Inc., Nominee List.
- (15) A trust exempt from tax under section 664 or described in section 4947.

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For this type of account:	Give name and SSN of:	For this type of account:	Give name and EIN of:
1. Individual	The individual	6. Sole proprietorship	The owner(3)
2. Two or more individuals	The actual owner of the account or	7. A valid trust, estate, or pension	Legal entity(4)
(joint account)	if combined funds the first	trust	
	individual on the account(1)	8. Corporate	The corporation
3. Custodian account of a minor	The minor (2)	9. Association, club, religious,	The organization
(Uniform Gift to Minors Act)		charitable, educational, or other	
4. a. The usual revocable savings	The grantor-trustee(1)	tax-exempt organization.	
trust (grantor is also trustee)		10. Partnership	The partnership
<ul> <li>b. So-called trust account that</li> </ul>	The actual owner (1)	11. A broker or registered nominee	The broker or nominee
is not a legal or valid trust		12. Account with the Department of	The public entity
under state law		Agriculture in the name of a public	
<ol><li>Sole proprietorship</li></ol>	The owner(3)	entity (such as a state or local	
		government, school district, or	
		prison) that receives agricultural	
		program payments	

(1)List first and circle the name of the person whose number you furnish. (2)Circle the minor's name and furnish the minor's social security number (3)Show your individual name. See item 5 or 6. You may also enter your business name. You may use your SSN or EIN.

(4)List first and circle the name of the legal trust, estate, or pension trust. (Do not furnish the identification number of the personal representative or trustee unless the legal entity itself is not designated in the account title.)

Note: If no name is circled when there is more than one name, the number will be considered to be that of the first name listed.

Payments of dividends and patronage dividends generally not subject to backup withholding include the following:

- Payments to nonresident aliens subject to withholding under section 1441.
- Payments to partnerships not engaged in a trade or business in the United States and that have at least one nonresident partner.
- Payments of patronage dividends not paid in money.
- Payments made by certain foreign organizations.

Payments of interest generally not subject to backup withholding include the following:

- •Payments of interest on obligations issued by individuals. **Note**: *You may be subject to backup withholding if this interest is \$600 or more and is paid in the course of the payer's trade or business and you have not provided your correct TIN to the payer.*
- Payments of tax-exempt interest (including exempt-interest dividends under section 852).
- Payments described in section 6049(b)(5) to nonresident aliens.
- Payments on tax-free covenant bonds under section 1451.
- · Payments made by certain foreign organizations.
- · Mortgage interest paid by you.

Payments that are not subject to information reporting are also not subject to backup withholding. For details, see sections 6041, 6041A(a), 6042, 6044, 6045, 6049, 6050A, and 6050N, and their regulations.

#### Penalties

Failure To Furnish TIN.- If you fail to furnish your correct TIN to a payer, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil Penalty for False Information With Respect to Withholding.- If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal Penalty for Falsifying Information.- Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs.- If the requester discloses or uses TINs in violation of Federal law, the requester may be subject to civil and criminal penalties.

## Specific Instructions

Name.- If you are an individual, you must generally provide the name shown on your social security card. However, if you have changed your last name, for instance, due to marriage, without informing the Social Security Administration of the name change, please enter your first name, the last name shown on your social security card, and your new last name. If you are a sole proprietor, you must furnish your individual name and either your SSN or EIN. You may also enter your business name on the business name line. Enter your name(s) as shown on your social security card and/or as it was used to apply for your EIN on form SS-4.

Signing the Certification.-

- (1) Interest, Dividend, and Barter Exchange Accounts Opened Before 1984 and Broker Accounts Considered Active During 1983.- You are required to furnish your correct TIN, but you are not required to sign the certification.
- (2) Interest, Dividend, Broker, and Barter Exchange Accounts Opened After 1983 and Broker Accounts Considered Inactive During 1983.- You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the payer, you must check the box in the certification section of the form indicating you are subject to backup withholding before signing.
- (3) Real Estate Transactions.- You must sign the certification. You may cross out item (2) of the certification.
- (4) Other Payments.- You are required to furnish your correct TIN, but you are not required to sign the certification unless you have been notified of an incorrect TIN. Other payments include payments made in the course of the payer's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services, payments to a nonemployee for services (including attorney and accounting fees), and payments to certain fishing boat crew members.
- (5) Mortgage Interest Paid by You, Acquisition or Abandonment of Secured Property, Cancellation of Debt; or IRA Contributions. You are required to furnish your correct TIN, but you are not required to sign the certification.
- (6) Exempt Payees and Payments.- If you are exempt from backup withholding, you should complete this form to avoid possible erroneous backup withholding. Enter your correct TIN, check the box in the certification section of the form indicating you are exempt from backup withholding, sign and date the form. If you are a nonresident alien or foreign entity not subject to backup withholding, give the payer a completed Form W-8, Certificate of Foreign Status.

Signature.- For a joint account, only the person whose TIN is shown should sign.

Privacy Act Notice.- Section 6109 requires you to furnish your correct TIN to persons who must file information returns with the IRS to report interest, dividends, and certain other income paid to you, mortgage interest you paid, the acquisition or adandonment of secured property, cancellation of debt or contributions you made to an IRA. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. You must provide your TIN whether or not you are required to file a tax return. Payers must generally withhold backup withholding on taxable interest, dividend, and certain other payments to a payee who does not furnish a TIN to a payer. Certain penalties may also apply.

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